

LETTER OF AUTHORITY FOR CARRIAGE OF UNACCOMPANIED CHILDREN

Unaccompanied Child details:

Child 1 - Name Age:

Child 2 - Name: Age:

Child 3 - Name: Age:

Travelling from: To: Date: / /

Will be met by (Name): Mobile:

Address: Phone:

I, the undersigned, authorise the carriage of the child/ren whose details are listed above and agree:

- (a) The stated age(s) to be correct.
- (b) Each child has been instructed not to leave the coach unless approved by its driver.
- (c) The persons meeting child/ren have been made aware of company policy (refer below).
- (d) To absolve Stateliner and staff from any responsibility for them, and other than the usual responsibilities for the carriage of passengers

Contact Details for person boarding child/ren:

Name: Phone:

Address: Mobile:

Signature: Date: / /

- ☐ I confirm that the above contact person meeting the unaccompanied child / children has been advised the arrival time and location of the service and will be waiting to collect the passenger/s. I also confirm in the event that no one is there to collect the unaccompanied child / children, I will be available to be contacted by phone.

POLICY - UNACCOMPANIED CHILDREN

- Children must be instructed not to leave the coach en-route without approval of the driver.
- No responsibility will be accepted by the company for unaccompanied children while in transit, however all due care will be exercised.
- Person/s meeting child/ren at destination must be advised to be waiting by scheduled arrival time at destination location and to remain until coach arrives. Further, if person/s not there when coach arrives it will proceed to next manned police station, leave child/ren in their care, then continue on its journey.
- Letter of authority form to be handed to company representative at time of boarding coach then to be carried by driver for reference if needed.
- Children travelling as part of a school / SAPSASA / common interest group, under adult supervision, are exempt from this policy.

ALL SERVICES

The following policy has been developed for the safety and wellbeing of children when travelling on our route services.

- *Children up to and including 9 years* must be accompanied by a person 15 years or older.
- *Children aged 10 to 14 years inclusive* will be carried provided a letter of authority form is completed before departure.